1. Documentation related to deliverable of SOW related to implementation scope which include at high level:
   1. CQ – CM Change management workflow document. Reviewed by Leads.

It is already review by leads, I don’t know what they want to review again

* 1. CMDB database / tables design and details of where it is hosted and methods to access. 03/13/2020
  2. All the scripts related updating database(inputs to run/where to run/what is the expected output) with CI soft links with comments. Need a walkthrough.

03/18/2020 ( I have to 2 – 3 KT sessions to the team to understand the structure )

* 1. All the scripts related to branch creation (inputs to run/where to run/what is the expected output) in current shape and current approach being followed for branch creation. Need a walkthrough.

I already did this but I have to go through one or two sessions I will be finish it off by Friday. 03/13/2020

1. Documentation and training and Tools and Specific project access
   1. CQ
   2. Magicdraw
   3. Github
   4. Box folder
   5. Any specific server access (for exp:- CMDB server, team cloud etc)
   6. Any other tools

I will talk with Admins with the help of Sudheer to get these accesses to the people I hope it will be done by 03/18/2020

1. Branch strategy which is followed by CM team to release the content

It will be covered with the 1.d item.

1. Commands/Scripts/Manual steps –

03/19/2020 (I have to give training to them)

1. BSP notification subscription (point of contact) handholding in creating branch and build this week with manual steps.

I will talk with Sudheer on it.

1. Archiving laptops in Box folder.

I will upload all documents and email templates in BOX by 03/20/2020